



Welcome to the Leadership Training Program!

House Rules for the Duration of the Course

Dear Participants,

We are delighted to welcome you to the Leadership Training Program. This program is designed to equip you with valuable leadership skills and empower you to become exceptional leaders in the field of engineering.

To ensure a smooth and impactful learning experience for everyone, we kindly ask you to adhere to the following house rules:

1. Attendance and Accountability:

Regular attendance is not just expected—it's foundational to your leadership growth and your contribution to the group. Each session builds on the last, and your presence supports both your progress and that of your peers. If you anticipate being absent, please notify the facilitators ahead of time. We also ask that you take personal responsibility for catching up on any missed content. Accountability is a core leadership trait, and how you show up here sets the tone for how you'll show up as a leader in your career.

2. Video On:

We encourage you to keep your video turned on during the training sessions. This fosters a collaborative and engaging learning environment, enabling better interaction and participation among participants and facilitators.

3. Active Engagement:

Actively engage and participate in all aspects of the program. Take advantage of the opportunities provided to contribute, share insights, and learn from fellow participants. Your active involvement will maximize the benefits of the program for everyone involved.

4. Embrace Curiosity:

There are no dumb questions. Feel free to ask anything related to leadership, career development, or our experiences as engineers and leaders. We encourage a culture of curiosity, where all participants feel comfortable seeking knowledge and engaging in meaningful discussions.



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5. Confidentiality and Respect:

Respect the privacy and confidentiality of all participants. Discussions and materials shared within the program should be treated with discretion. Foster an environment of respect, where diverse perspectives and experiences are valued and appreciated.

6. Commitment to Growth:

Approach the program with a growth mindset, embracing challenges and opportunities for self-improvement. Be open to new ideas, perspectives, and feedback from facilitators and fellow participants. This program is designed to stretch your abilities and help you reach your leadership potential.

7. Professionalism and Ethical Conduct:

Uphold professional standards and ethical conduct throughout the program. Treat all participants, facilitators, and guest speakers with respect and professionalism. Engage in honest and constructive dialogue, fostering a positive and inclusive learning environment.

8. Timeliness:

Please be punctual and arrive on time for all training sessions. Respect the schedule and be mindful of others' time commitments. If unforeseen circumstances prevent you from joining a session on time, please inform the facilitators in advance.

We believe that by adhering to these house rules, we will create a supportive and conducive learning environment where everyone can thrive. Your commitment to these guidelines will contribute to the success of the program and the growth of each participant.

Once again, welcome to the Leadership Training Program! We are excited to embark on this journey with you and look forward to a transformative learning experience.

Warm regards,

Luke Feldmeier
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Career and Leadership Coaching for Engineers

Jennifer Marvin, PE
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